

Overview and Scrutiny Committee

Work Programme 2023 to 2024

Current Work Programme			
Report Title	Date due to O&S	Reporting Service	Scope of what is to be scrutinised
Council Finance, Budget and Commercial Scrutiny	26 th September 6-8pm	Centre for Governance and Scrutiny (external)	This session will help Members of scrutiny to recognise the vital role of scrutiny in helping to constructively test and challenge to council's corporate priorities and the robustness of financial planning to support them. Members should gain an understanding of how scrutiny can test assumptions, risks and pressures that underline budgets and medium-term financial plans. This session will also help Members to develop questioning strategies to test budget and financial plans and hold to account political decision makers for the delivery of their plans.
Waste Contract Implementation	October 2023	Environment, Property and Recreation	A presentation regarding the recent waste contract implementation, the councils recycling rate and goals and updates on issues relating to bin stores and fly tipping collection rates.
Budget Scrutiny Task Group Membership	October 2023	-	An item to agree Membership for the Budget Scrutiny Task Group.
Using information and developing effective questioning skills	17 th October 2023	Centre for Governance and Scrutiny (external)	This session, hosted by the Centre for Governance & Scrutiny, will provide an opportunity for members to acquire or develop their questioning techniques in a scrutiny setting. The seminar will cover how effective, organised and

			prepared questioning can significantly improve member contributions and overall success of scrutiny sessions.
Freedom Leisure at the Stour Centre	November 2023	Environment, Property and Recreation	Members would like information regarding overall service delivery including general maintenance and cleanliness.
Savings Plan Progress – 1st Quarter 2023/24	November 2023	Finance, IT and Digital	O&S agreed to monitor the delivery of the proposed savings identified on an ongoing and regular basis.
Corporate Performance Report Q2	November 2023	Policy and Performance	Quarterly Performance Report in relation to Quarter 2. Information on what the Council has achieved through its decision making; key performance data and wider contextual information.
Leader's vision and priorities for the next Corporate Plan	December 2023	Chief Executive	The Leader is invited to attend and discuss the vision and priorities for the next Corporate Plan,
Equalities , Diversity and Inclusion	December 2023	Policy and Performance	An overview report of what has been done so far towards promoting equalities, diversity and inclusion at the council.
Housing Delivery and Management	December 2023	Housing	A presentation regarding the delivery of units and housing management operations, including an update on the repairs arrangements.
Budget Scrutiny Meetings 2024/25	December 2023 to January 2024	Policy and Performance Finance, IT and Digital	Scrutiny of the draft budget 2024/25 will take place over three or four meetings during December and January.
Final Report of the Budget Scrutiny Task Group	February 2024	Finance, IT and Digital	A final report and findings from the annual Budget Scrutiny Task Group will be submitted, including any recommendations for consideration by Cabinet.
Hybrid Working and Productivity Update	February 2024	HR, Customer Services,	An update presentation on a report received by the Committee last September regarding hybrid working and productivity.

		Communications and Digitalisation	
Safeguarding Update	February 2024	Safety and Wellbeing	Annual update to the committee on the council's work on safeguarding adults and children at risk.
Community Safety Partnership Update	February 2024	Safety and Wellbeing	A review of the decisions made and action taken in connection with the discharge of crime and disorder functions by the members of the Community Safety Partnership. The Committee operates as the designated Crime and Disorder Committee for the council.
Corporate Performance Report Q3	February 2024	Policy and Performance	Quarterly Performance Report in relation to Quarter 3. Information on what the Council has achieved through its decision making; key performance data and wider contextual information.
Productivity, Staff Morale and Hybrid Working Task Group	Spring 2024	HR, Customer Services, Communications and Digitalisation	The Committee wished to set up a Task Group to look at workforce productivity, staff morale, remote working (including the remote working/hybrid model proposed for the move to international house).
O&S Annual Report	May 2024	Policy and Performance	A report to summarise the work undertaken by the Committee during the last municipal year.
Annual Performance Report	May 2024	Policy and Performance	A report to summarise the council's performance during the last municipal year.
Enforcement Review	TBC	Safety and Wellbeing	The findings of the enforcement review will be brought forward to the Committee once the review has concluded.